
FAO Club Committee, Manager or Head Coach

UKCC Level 1 Experience – CRB and safe deployment

Candidate name: _____

Many thanks for supporting the above person to complete the practice hours required to obtain the UKCC Level 1 qualification.

The UKCC Level 1 is a qualification for coaching assistants. That means that those completing the qualification are not trained to run sessions without supervision and support from a more experienced coach.

You should be aware that the candidate completing his/her experience at your club/centre/facility **has not completed the LTA Criminal Records checking process.**

In most cases, this means that the candidate has not yet obtained a criminal Records Bureau (CRB) disclosure.

This does not prevent the candidate from completing his assistant coaching experience with your organisation.

You should ensure that the relevant supervisors, coaches or officials are aware that CRB clearance has not been completed, and that supervision and support is provided accordingly.

You need to be happy that you can ensure a safe working arrangement. If you have any concerns, you should discuss these in the first instance with the course candidate and with the UKCC Level 1 training provider that gave you this letter.

You can also contact the LTA Safeguarding team for advice, using the contact details below.

Thanks for supporting new coaching assistants in British tennis.

LTA Safeguarding

E: childprotection@LTA.org.uk

T: 0208 487 7116/7056

W: www.LTA.org.uk/childprotection

**Please return this letter with your Level 1 application form and payment to:
Joe Hagan, inspire2coach limited, Seaton Cliff, Dee View Road, Wirral, CH60 0DH**